

**Minutes of the Meeting of the Parish Council of Great Ayton Parish Council
held on Tuesday 4 October 2016 at 7.00 pm**

Present:- Cllrs: J Fletcher, Mrs F Greenwell, R Hudson, Mrs J Brown, Mrs A Taylor and R Kirk.
Mrs J McLuckie (Parish Clerk), PCSO Lewis and 5 members of the public.

Min No.	Business
1	<p><u>Apologies for Absence</u> Apologies for absence were received from Cllr G Readman, Cllr Mrs H Moorhouse and Mrs Calgie (D&S Reporter).</p>
2	<p><u>Declaration of Interest in items on the Agenda</u> Declarations declared and noted with the relevant topic/s.</p>
3	<p><u>Members of the Public invited to address Council</u> Cleveland Lodge proposed development - representation was made to try an answer some of the question that had been raised at the Planning Committee meeting in regard to this development. Members confirmed that they remained opposed to this development as it was outside of the current Local Development Framework (LDF) requirements which were for a C2 class care development rather than this proposed C3 class development. It was also larger than agreed within the LDF. Noted.</p> <p>Angrove Park proposed development - representation was made in regard to the new planning application for this development which was reduced in size following discussions with planning officers etc. The Planning Application would be considered at the next PC meeting as the plans had only just been received. A local business owner was also in attendance to offer support for this development stating that the Village relies on Tourists and this development would increase that. Noted.</p>
4	<p><u>Minutes of the Meeting of the Parish Council held on Tuesday 6 September 2016</u> The minutes of the Meeting of the Parish Council held on Tuesday 6 September 2016 were approved and signed subject to the following amendment. Paragraph 11 - the Business Forum would set up a formally constituted group and open a bank account, a sub group consisting of three representatives from the Business Forum and three from the Parish Council would oversee events such as the Christmas Event. Agreed.</p>
5	<p><u>Police Report</u> PCSO Lewis presented the Police report and reported that a total of 14 incidents had been reported between and 5 September and 4 October 2016. A proposal to install CCTV Equipment in and around the Discovery Centre Car Park and the Arcade area would be discussed at the next Great Ayton Discovery Centre meeting. Noted.</p>
6	<p><u>Council Services Report</u> Cemetery The Clerk had contacted the Vicar in regard to the consecration of the Cemetery land. The Vicar had confirmed that he would discuss this with the Bishop. Noted.</p>

	<p>Captain Cook Garden - Cllr Fletcher was in discussions with Asham Bryant College to undertake further work within the garden in due course. Noted.</p> <p>Public Conveniences - it was reported that a new arm had been replace on the cistern, however, the Clerk reported that this was already broken and that this is why a new more robust cistern was required because the arm to the flushing system continues to get broken as it is just plastic. It was agreed that a full new cistern would be installed as soon as possible. It was also agreed to try and obtain a specification and costs for refurbishing the toilets so that members could consider whether to included this scheme in the budget next year as well as seeing if they could secure S106 funds towards it. Agreed.</p> <p>Play Park - It was noted that work to the toddler area had commenced and was progressing well and had received a lot of positive comments. There was currently an issue with litter but it was noted that this was because of the absence of the Cemetery Superintendent who usually conducts a litter pick each day within the play park. An area that was currently just mud would be planted by Yatton House. Noted.</p> <p>Christmas Events - the Carols on the High Green would take place on Monday 19 December 2016 commencing at 7 pm, the Chairman has nominated the Great North Air Ambulance as the charity for the collection this year. The Santa Sleigh would go round the Village on Friday 23 December 2016. The Business forum have ordered a tree for the High Green and this will be erected in the week leading up to the Christmas Event on the High Green on 26 November 2016. The Clerk was asked to write to Mr Greenwell explaining that the Business Forum would now be overseeing the installation of the tree and lights and that they may request his assistance but to thank him on behalf of the Parish Council for all of his hard work and efforts in previous years in ensuring that on behalf of the Parish Council, Great Ayton always had a Christmas Tree on the High Green. We, on behalf of the Village we hope that Mr Greenwell will continue the Santa Sleigh Event as he has done for so many years. Noted.</p>
7	<p><u>Planning Report</u> <i>Cllr Hudson declared an interest in planning application 16/01692/FUL.</i></p> <p>16/01692/FUL - 5 Angrove Drive - Loft conversion, porch and rear extensions. No objections.</p> <p>16/01917/FUL - 31 Angrove Close - Retrospective application for the demolition of existing dwelling and construction of new dwelling. Members raised concerns about the size of the proposed development and the over development of the site.</p> <p>16/01998/ADV - McColls Off Licence, 115 High Street - Application for advertisement consent to display 1no non illuminated fascia sign and 1no non illuminated hanging sign. No objections.</p> <p>16/01862/LBC - The Barn, Langbaugh Farm - Listed Building Consent for single storey extension and internal alterations to dwellinghouse (with amendments to previously approved application 15/01451/LBC). No objections.</p> <p>16/01915/FUL – Strawberry Fields - Construction of 10 no holiday lodges, multi-use sports pitch, recreational pond and internal road layout. Members raised the following concerns - this proposed development is outside of the LDF, this property is subject to an agricultural clause, this development would loose viable agricultural land, there is no justification for the sustainability of the site as holiday lets, the distance from the site to Great Ayton is considerable from a walking point of view, such a development is too close to ribbon development on the A172 road and creates an embryo development of a new settlement around the Tree Bridge roundabout. This development looks very similar to that at</p>

	<p>Skutterskelfe / Rudby - this site has struggled to find occupants and very little has been developed over a considerable period of time. Concerns were also raised around the potential for this development to move from holiday lets to permanent residences.</p> <p><u>Applications Approved.</u> 16/00889/ADV - 113A High Street - Application for advertisement consent to display 1no non illuminated fascia sign and 1no non illuminated projecting sign.</p> <p><u>Other Planning Information</u> 16/00886/FUL - The Grange Coach House - Appeal under Section 78 - Change of use of annex to a dwelling house. 15/02282/MRC - Langbaugh Farm - Appeal Under Section 78 - Application for removal of condition 07 to previously approved application ref: 2/03/058/0975 - conversion of agricultural buildings comprising of one storage unit, two holiday units and a single dwelling with an office as amended by plans received by HDC on 16 March 2004 and 16 June 2004. 15/02856/FUL - Cleveland Lodge - Construction of a retirement village (use Class C3) comprising 80 apartments and associated facilities (element of extra-care) as amended by plans received by HDC on 1 August 2016.</p>
8	<p><u>Correspondence and Information Report</u> HDC - Street Naming and Numbering Legislation - Public Health Act 1925 (Sections 17 - 19) - 81 High Street to River View Cottage. Noted. Mr Torbert - Guisborough and Great Ayton Rotary Club - planting of bulbs. Noted and Agreed. HDC - Parish Precept - Arrangements for the Financial Year 2017 / 18. Noted. HDC - Parish Liaison Meeting - Thursday 17 November 2016. Noted. Steve Hesmondhalgh - Re: Angrove County Park, Great Ayton. Noted. ROSPA - Play Area Safety Inspection Report. Received and Noted, a copy of the report would be given to the Cemetery Superintendent to undertake the necessary improvements as required. Anne Gregory - Re: Bench on Waterfall Park. It was agreed that Mrs Gregory could sponsor a bench in Waterfall Park and the agreed cost of £200.</p> <p>The following items for information were all noted:- Rural Services Network Weekly Email Digests (previously circulated). SLCC Clerk Magazine - September 2016 -Vol. 47.</p>
9	<p><u>Clerk's Report</u> Hall Fields Footpath - Cllr Moorhouse continues to progress this issue but funding limitations would mean that all the maintenance work required could not be completed but the History Society was looking to carry out some of the work on behalf of NYCC. Noted..</p> <p>High Street Parking - Cllrs Fletcher and Mrs Greenwell had completed the survey on Saturday 23 July 2016. Members thanked them for undertaking this work and noted the detail within the report. The findings would be submitted to the Business Group. Closed.</p>
10	<p><u>Accounts Report</u> The total payments made were £26,362.83. The total receipts received were £42,232.00.</p>

	The Annual Return for year ending 31 March 2016 was received and noted.
11	<p><u>Councillors Reports</u></p> <p>Cllr Mrs Greenwell raised the issue of the Boundary consultation proposals and the proposal to remove Great Ayton from the Richmond Constituency to the Thirsk and Malton Constituency. Cllr Kirk provided the following information:</p> <ol style="list-style-type: none"> 1. Economic- Great Ayton's economy is almost exclusively based to the North of the North Yorks Moors. 2. There are no real links with Thirsk and Malton. 3. Geographic- the North Yorks Moors is a major divide between Great Ayton and the rest of Thirsk and Malton. The direct road links to the majority of Thirsk and Malton is by B and C class roads. The most direct road to Thirsk is through Richmond Constituency. 4. Education. The local secondary school is at Stokesley in the Richmond Constituency. Private education (albeit for a small number) is north of the North Yorks Moors. 5. Historical links. Great Ayton has been part of the Richmond Constituency for some 100 years and has therefore built good relationships therein. 6. Media communications. Great Ayton's media is: Teesside Evening Gazette not Yorkshire Post. Tyne Tees Television and BBC Newcastle- Leeds TV is not accessible. Radio Tees - Radio York is not accessible.

GREAT AYTON PARISH COUNCIL – MEETING 4 OCTOBER SEPTEMBER 2016

COUNCIL SERVICES REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Cemetery	To consider the consecration of the Cemetery land.	The Clerk had wrote to the Vicar to progress.	Ongoing.
Captain Cook Garden	To receive an update in regard to current improvement work.		Ongoing.
Public Conveniences	Replace the plastic cistern in the ladies toilets with a more substantial unit.		Open.
Play Park	Work had commenced on the toddler area.	Update.	Open.
Christmas Events	Carols on the High Green would take place on Monday 19 December 2016. Santa's Sleigh would go round the village on 23 December 2016.		Open.

PLANNING REPORT

PLANNING APPLICATIONS

PLANNING REF/ADDRESS	DESCRIPTION OF WORK
16/01692/FUL - 5 Angrove Drive	Loft conversion, porch and rear extensions.
16/01917/FUL - 31 Angrove Close	Retrospective application for the demolition of exiting dwelling and construction of new dwelling.
16/01998/ADV - McColls Off Licence, 115 High Street	Application for advertisement consent to display 1no non illuminated fascia sign and 1no non illuminated hanging sign.
16/01862/LBC - The Barn, Langbaurgh Farm	Listed Building Consent for single storey extension and internal alterations to dwellinghouse (with amendments to previously approved application 15/01451/LBC).
16/01915/FUL – Strawberry Fields	Construction of 10 no holiday lodges, multi-use sports pitch, recreational pond and internal road layout.

APPLICATIONS APPROVED

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16/00889/ADV - 113A High Street	Application for advertisement consent to display 1no non illuminated fascia sign and 1no non illuminated projecting sign.

OTHER PLANNING INFORMATION

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16/00886/FUL - The Grange Coach House	Appeal under Section 78 - Change of use of annex to a dwelling house.	Appeal
15/02282/MRC - Langbaurgh Farm	Appeal Under Section 78 - Application for removal of condition 07 to previously approved application ref: 2/03/058/0975 - conversion of agricultural buildings comprising of one storage unit, two holiday units and a single dwelling with an office as amended by plans received by HDC on 16 March 2004 and 16 June 2004.	Appeal
15/02856/FUL - Cleveland Lodge	Construction of a retirement village (use Class C3) comprising 80 apartments and associated facilities (element of extra-care) as amended by plans received by HDC on 1 August 2016.	Planning Committee

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CORRESPONDENCE AND INFORMATION REPORT

CORRESPONDENCE

Sender	Information
HDC	Street Naming and Numbering Legislation - Public Health Act 1925 (Sections 17 - 19) - 81 High Street to River View Cottage.
Mr Torbert	Guisborough and Great Ayton Rotary Club - planting of bulbs.
HDC	Parish Precept - Arrangements for the Financial Year 2017 / 18.
HDC	Parish Liaison Meeting - Thursday 17 November 2016.
Steve Hesmondhalgh	Re: Angrove County Park, Great Ayton.
ROSPA	Play Area Safety Inspection Report.
Anne Gregory	Re: Bench on Waterfall Park.

INFORMATION

Sender	Information
Rural Services Network	Weekly Email Digests (previously circulated).
SLCC Clerk Magazine	September 2016 Vol.47

CLERK'S REPORT

ITEM	INFORMATION	ACTION/COMMENTS	STATUS
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition. Cllr Mrs Moorhouse and Cllr Kirk had met with Mr Brown who was going to write to the land owners advising them of what work was proposed to take place and requesting permission to access from their land.	Mr Brown had obtained permission from the land owners but funding was now the problem.	Open.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England. The Clerk had wrote to the local businesses requesting that there staff park away from the shop front and preferably walk if possible	Cllrs Fletcher and Mrs Greenwell had undertaken a survey and had reported on the findings. It was agreed to share this information with the local businesses and to see if they could assist with identifying the vehicles which were parked for a long time I.e. belonging to people other than shoppers	Ongoing.

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ACCOUNTS REPORT

1.1 Payments

<u>Supplier</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Adam Burton Playground Markings	Toddler Area Redevelopment	Play Park	8680.00
G Ward & Sons	Bench Plaque and fitting	POS	126.00
Mrs Taylor	Reimbursement for memorial frame	S137 Funds	29.99
Playsafety Limited	Play Park Inspection	Play Park	92.40
Abi Alton	Music	S145 Village Events	150.00
Northumbrian Water	Water 1.7.16 to 30.9.16	Cemetery	DD 9.58
Northumbrian Water	Water 1.7.16 to 30.9.16	Public Conveniences	DD 129.07
Northumbrian Water	Water 1.7.16 to 30.9.16	Allotments	DD 181.53
PKF Littlejohn	Audit for year ending 31 March 2016	Audit	480.00
Mr P Suggitt	Cover for Cemetery Superintendent - POS	400.00	1007.50
	Mole Removal on Low Green - POS	70.00	
	River Warden Payment	187.50	
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	Cover for Cemetery Superintendent - POS	162.50	
Mr Collins	Fill in wheel ruts on Low Green	POS	80.00
GADC	2 nd Precept Payment	S133 Community Facility	14250.00
Sam Turner & Sons	Refund - POS	-81.29	158.76
	Mower Repairs - POS	144.97	
	Rat Bait - Allotments	80.18	
	Barrier Tape - POS	14.90	
Mr Frankish	Grasscutting and additional work	Grass cutting	988.00
Total			26,362.83

1.2 Receipts

<u>Customer</u>	<u>Reason</u>	<u>Other data</u>	<u>Value £</u>
Mrs Bailey	Garage Rent	Garage Rent	25.00
Weatherills	Erection of Headstone	Cemetery	106.00
Ayton Funeral Services	Plaque on Wall	Cemetery	40.00
Carters	Additional Inscription	Cemetery	53.00
Dignity Funerals Ltd	Funeral Fee	Cemetery	687.00
Mrs Miller	Grave Reservation	Cemetery	71.00
HDC	Precept Payment	Precept	41250.00
TOTAL			42,232.00

1.3 To receive the Annual Return for year ending 31 March 2016.